

**Minutes of Meeting
COMMON INTEREST COMMUNITY BOARD
INFORMAL FACT-FINDING CONFERENCES
April 22, 2010 (10:00 a.m.)**

The Common Interest Community Board convened in Richmond, Virginia at 10:38 a.m., for the purpose of holding Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Kim B. Kacani, Board member, presided. No other Board members were present.

Doug Schroder and Jennifer Winters appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR, and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case

Lic = Licensing Application

RF = Recovery Fund Claim

Trades = Tradesmen Disciplinary Case/Application

C = Complainant/Claimant

A = Applicant

R = Respondent/Regulant

W = Witness

Atty = Attorney

Participants

1. Shirley D. Sarraga
t/a Lakeside Community Management
File Number 2010-00562 (Disc.)
(NO DECISION MADE)

Sarraga – R
Diana Via – W
Deborah Riggan – W
Sharon Woodon – W

The meeting adjourned at 12:37 p.m.

Common Interest Community Board

Lucia Anna Trigiani, Chairman

Jay W. DeBoer, Secretary

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Custodian of Record